



MINUTES
of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held April 7, 2008
City Council Chambers
4:00 p.m.

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PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor D. McCann
Councillor R. McMillan
Councillor A. Poirier
Councillor C. Van Wallegghem
B. Preisntanz, CAO
J. McMillin, City Clerk
R. Perchuk, Operations Manager
W. Brinkman, Fire & Emergency Svces Manager
K. Brown, Finance & Administration Manager
S. McDowall, HR Manager
C. Neil, Recreation Services Manager

REGRETS: Councillor C. Drinkwalter

FINANCE & ADMINISTRATION MINUTES

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, April 14 Meeting:

- *Adoption of KMTS Budget for January, 2008.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL
NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance
There was none declared.

C. CONFIRMATION OF MINUTES

Moved by D. McCann, Seconded by A. Poirier & Carried:
THAT the Minutes of the last regular meeting held Monday, March 10 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

4:00 p.m. – Ken Brown – Youth Justice Committee

Ken Brown, Chair of Kenora Youth Justice Committee attended to speak to Council about this program and gave a history of its inception and that it is funded by the Ministry of Attorney General of Ontario. Mr. Brown circulated copies of a brochure outlining how the Committee will conference in the community and explained it is an alternative to the court system for young people between the ages of 12 and 17 years old. He outlined the benefits of this program as they relate to the victim, the offender and community partners. Mr. Brown explained the Committee will be starting up in the near future.

4:10 p.m. - Dennis McCaffrey- KMTS Budgets

Dennis McCaffrey attended to present Council with the KMTS Budgets for the month of January, 2008 and it was noted the budgets had previously been e-mailed to Council. It was explained that only the month of January requires approval since this is the only month in which the telephone system was still owned by the City of Kenora. This item is on today's agenda for approval.

4:30 p.m. – Gerry Cariou – Location for docking Argyle II

Gerry Cariou thanked Council for the opportunity to make this presentation to discuss the rehabilitation program of the Argyle II and he noted he is Secretary-Treasurer for the Committee on Saving the Argyle. He referred to the history of this concept which was presented in a previous deputation by Malcolm Fisher.

Gerry explained the boat is currently sitting at the McLaughlin Island and the Committee is looking for an alternate docking location, such as Norman Park for the salvage operation. In response to a question Gerry advised they would require a piece of property approximately 72' long to accommodate the boat, he is unsure of exact square footage. He went on to explain that preferably the boat should be located on the water as opposed to land, indicating the cost to move the boat (today) is about \$11,000. Gerry outlined the various possible locations they have pursued, but to no avail, such as Kenora Forest Products, M.N.R. and Impact Welding. He explained their end goal with respect to refurbishing the boat has not been fully identified, but noted it will not be a cruise ship. He described how the boat would be enclosed and worked on from time to time during the winter months for the restoration work. He advised that to-date there has been no contact with neighbouring property owners in the Norman Park vicinity as this is city property and they did not feel it appropriate to do so. Zoning requirements at the Norman location was questioned. In closing he advised the restoration work will be over half a million dollars to complete and their target date for the salvage operation is early May, this year. Gerry provided a copy of his deputation to the Clerk.

REPORTS:

NO.	REPORT SUBJECT	DISPOSITION
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1. **Rescue North**

HOLD

RECOMMENDATION:

THAT Council of the City of Kenora embark on an alternative dispute resolution process to determine if there is a workable solution between affected residents and Rescue North in the establishment of a retail sales and animal care facility at 605 4th Street in Keewatin.

2. Beaver Brae Secondary School – Soccer Sponsorship

It was noted that BBSS is looking for some kind of commitment by the end of the school year and at what level. It was mentioned this would be a one-time expenditure. It was noted that while this is only one-time, we may also receive other requests of a similar nature from other Schools/Boards.

RECOMMENDATION:

THAT Council of the City of Kenora hereby supports the Ontario Federation of School Athletic Associations (OFSAA) by purchasing a one-time Gold Sponsorship in the amount of \$2,000.00 in recognition of events taking place in Kenora in 2009.

Recommendation approved.

JMcMillin

3. Ontario Heritage Community Recognition Program

Committee agreed this item remain on hold for the time being and that Lori Nelson at the Museum be requested to provide any suggested names of persons or groups that may fit the criteria for this nomination.

HOLD

**4. Housekeeping By-law–Industry Canada “Port of Kenora”
(previously submitted to meet deadline)**

By-law to be presented on April 7, 2008.

HKasprick

**5. Housekeeping By-law–Industry Canada “Water Treat. Plant”
(previously submitted to meet deadline)**

By-law to be presented on April 7, 2008.

HKasprick

**6. Housekeeping By-law-Bill Inserts & Message on Bills Policy
(previously approved by resolution only)**

By-law to be presented on April 7, 2008.

HKasprick

7. AMO Seeking Municipal Members - Climate Change Task Force

Committee agreed this item be referred to staff for consideration through Bill’s office.

Bill P.

8. KMTS Budgets – January, 2008

RECOMMENDATION:

THAT Council hereby approves the January 2008 KMTS Operating Budgets as recommended by the KMTS Commission; and further

THAT Council gives three readings to the applicable by-law for this purpose.

Recommendation approved.

JMcMillin

9. Sunset Trail Riders – Request for Charitable Donation Receipt

RECOMMENDATION:

THAT Council accept charitable donations for the purposes of purchasing an additional groomer, subject to the conditions as outlined; and

THAT the City require the Sunset Trail Riders to submit an appropriate proposal for the purchase of a new groomer, including the long-term responsibility for that groomer, as well as how that new groomer would be used to expand the Sunset Trail Riders grooming abilities, enhancing snowmobiling in and around the City of Kenora and ultimately promoting winter snow machine related tourism to the Kenora area; and

THAT approval of this proposal be dependent upon Council review and consideration; and

THAT if approved, following purchase of this groomer, the City will reimburse the Sunset Trail Riders for the purchase of this groomer, up to a maximum of the related donation amounts received, direct to this organization; and

THAT once final construction has been completed, the groomer, as well as the ongoing responsibility for the groomer, including all ongoing upkeep, maintenance, expenditures, liability and all other related operations, would be the sole property/responsibility of the Sunset Trail Riders; and further

THAT if the proposal from the Sunset Trail Riders is not approved by Council, the City would not accept any donation receipts related to this purchase.

Committee discussed checking with Revenue Canada on this matter, however failing that Committee agreed that as a condition to the above approval, we obtain from STR that they would hold the City harmless.

KBrown

Recommendation approved.

JMcMillin

10. 2008 Municipal Road & Bridge Infrastructure Investment RECOMMENDATION:

WHEREAS the Province, through the Ministry 2008 Provincial Budget, has provided a new commitment towards municipal road and bridge capital investment needs for 2007 – 2008; and

WHEREAS the Province has allocated \$463,040 to the City of Kenora under this new funding program;

NOW THEREFORE, LET IT BE RESOLVED THAT Council give three readings to a By-law authorizing the City to participate in this new funding program and committing to meet the requirements of that program; and

THAT this by-law specifically includes the City's commitment to adhering to the following program requirements:

- THAT a final summary report detailing expenditures, use of provincial funding, and outcomes achieved shall be submitted to the ministry and the ministry may request an independent audit of the project; and

<ul style="list-style-type: none"> • THAT any funds intended for the project that are not used in accordance with the rehabilitation of the municipal road and bridge capital investment needs or the terms outlined in the Ministry's letter dated March 31, 2008, will be returned to the Ministry. 	<p>JMcMillin</p>
<p>Recommendation approved.</p> <p>11. Receivables Write Off Policy RECOMMENDATION: THAT Council hereby approves City Policy #FI-5-1 – Receivables Write Off; and further</p> <p>THAT Council give three readings to a by-law for this purpose.</p>	
<p>Recommendation approved (resolution and by-law).</p> <p>12. Receivables Write Offs RECOMMENDATION: THAT Council hereby approves the write off of accounts totaling \$23,195.89; and further</p> <p>THAT City staff be directed to continue collection efforts on these accounts.</p>	<p>JMcMillin HKasprick</p>
<p>Recommendation approved.</p> <p>13. Contracts with Marriage Commissioners for Civil Ceremonies RECOMMENDATION: THAT Council give three readings to a by-law to authorize the execution of contracts for the provision of Civil Marriage Solemnization Services by the City of Kenora.</p>	<p>JMcMillin</p>
<p>Recommendation approved (resolution and by-law).</p> <p>14. Endorsation of Resolution – City of Ottawa – MPAC RECOMMENDATION: WHEREAS the work of the Municipal Property Assessment Corporation provides services to both municipal governments and the provincial government for the purpose of collecting property taxes; and</p> <p>WHEREAS Ontario municipalities pay for MPAC services and costs and the Province does not;</p> <p>THEREFORE BE IT RESOLVED that the City of Kenora hereby requests that the Province of Ontario pay a proportional share of MPAC costs related to education property taxes; and</p> <p>BE IT FURTHER RESOLVED that the City of Kenora communicates this request to MPAC Board of Directors, LUMCO, MARCO and AMO's Regional and Single Tier Caucus to solicit the support for this request.</p>	<p>JMcMillin</p>
<p>Recommendation approved.</p>	<p>JMcMillin</p>

15. Kenora Safe Grad 2008

RECOMMENDATION:

THAT Council of the City of Kenora supports the work of the Kenora Safe Grad Committee towards an all-inclusive, drug/alcohol free, safe celebration of graduation from high school; and further

THAT a grant in the amount for \$3,000.00 be authorized for the use of the Kenora Recreation Centre for this purpose.

Recommendation approved.

JMcMillin

OTHER BUSINESS

• **By-law – Transfer of Norman Park & Rideout Remotes**

Councillor McMillan indicated the Law Office has now prepared the necessary documentation associated with the KMTS sale of land as it relates to the remotes in Norman Park and Rideout, which was on hold pending completion of the required surveys. Mr. Ormiston requests Council process the by-law on April 14, next.

RECOMMENDATION:

THAT Council give three readings to a by-law to amend the description of Kenora Municipal Telephone System (KMTS) lands sold to Bell Aliant.

Recommendation approved (resolution and by-law).

JMcMillin

• **RFP for Investments**

RECOMMENDATION:

THAT Council hereby directs City administration to undergo an request for proposal (RFP) process for investments related to the sale proceeds from the KMTS Entities; and

THAT the City's Audit Committee be used as an independent resource for the purposes of overseeing the investment RFP process, including the independent review of the RFP responses and final recommendation to Council; and further

THAT the investment RFP process commence following the completion of the City's 2008 budget process.

Recommendation approved.

JMcMillin

ITEMS ON HOLD:

- **The Rat Portage**
- **Licensing By-law #80-2006 – Vending Regulations**
- **Community Forest Charter**

NEXT MEETING

- **Monday, May 5, 2008.**



COMMUNITY SERVICES COMMITTEE MINUTES

April 7, 2008 at 5:04 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 - 2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, April 14 Meeting:

- *To amend the Tariff of Fees & Charges By-law to provide for an increase in Post Secondary Student Rates at the Recreation Centre.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. CONFIRMATION OF MINUTES

Moved by R. McMillan, Seconded by W. Cuthbert, & Carried:-
THAT the Minutes from the last regular meeting held March 10, 2008 be confirmed as written and filed.

D. REPORTS:

NO.	REPORT SUBJECT	DISPOSITION
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1. Argyle II Restoration

Councillor Van Walleggem advised there had been a meeting with some stakeholders to discuss the matter of the Argyle locating in Norman Park for the restoration work however it was felt at that time Norman Park would not be a good fit for this purpose.

Concern was expressed on environmental issues as well as zoning and the covenant at Norman Park. It was suggested Administration look at possible alternate sites for consideration by the Argyle Committee and that something be presented to Council for next Monday's meeting.

2. Post Secondary Student Rates

RECOMMENDATION:

THAT Council of the City of Kenora receives the recommendation from the Leisure Services Committee, approving the following student rates:

Day Pass:	\$4.71
10 Visit Pass:	\$38.25
25 Visit Pass:	\$79.70
90 Day Membership:	\$138.00
Annual Membership:	\$490.00; and

**Bill P.
RPerchuk**

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-law Number 100-2003; and further

THAT the new rates take effect immediately upon third and final reading of the by-law.

Recommendation approved (resolution and by-law).

JMcMillin
HKasprick

3. Public Wharf Management

RECOMMENDATION:

THAT Council hereby authorizes to continue to partner with Aulneau Marketing & Consulting, Inc. to manage the City Wharf Agreement for Public Docking and Mooring Ball Collections for the 2008 operating season to November with the following conditions:

THAT the proposal from the Aulneau based on a fee structure of 40% seasonal docking, 50% overnight docking and 90% for mooring ball docking revenue be accepted; and further

THAT Council give three readings to a by-law for this purpose.

Committee agreed to remove a portion from Section (xiv) regarding the giving of notice between November and May which is no longer required.

Recommendation approved (resolution and by-law).

JMcMillin

4. Harbourfront Parking Lot

RECOMMENDATION:

THAT Council hereby authorizes entering into a Contract Agreement with Ann Matiowski for the operation of the Kenora Harbourfront Parking Lot for a six (6) month period commencing May 1, 2008; and further

THAT three readings be given to a by-law for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

5. Museum Annex – Lease Agreement

RECOMMENDATION:

THAT Council gives three readings to a by-law to authorize entering into a lease agreement for the Museum Annex with 1544227 Ontario Inc. for a 3-year term effective May 1, 2008 to April 30, 2011.

Reference was made to the personal guarantee suggestion and Lori Nelson advised she has forwarded this to Mr. Ormiston to review and/or include in the lease. Also, it was confirmed there will be provision for an escalation fee in the three year lease.

Recommendation approved (resolution and by-law).

JMcMillin
HKasprick

NEXT MEETING

- Monday, May 5, 2008.



OPERATIONS STANDING COMMITTEE MINUTES

April 7, 2008 at 5:23 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its Monday, April 14 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance
There was none declared.

C. CONFIRMATION OF MINUTES

Moved by C. Van Wallegghem, Seconded by R. McMillan, & Carried:-
THAT the Minutes from the last regular meeting held March 10, 2008 be confirmed as written and filed.

D. REPORTS

NO. REPORT SUBJECT DISPOSITION

ROADS

1. Request For Surface Treatment 2008

RECOMMENDATION

THAT the following roads be approved for inclusion under the Ministry of Transportation Surface Treatment Program (double application) for the year 2008:

<u>Location</u>	<u>Length</u>	<u>Application</u>
Essex Road	From one kilometer south of the Lajeunesse bridge, southerly	1.0 km double
Duffus Road	From the junction of Darlington Drive, westerly	1.0 km double
Peterson Road	From the junction of the Redditt Road, westerly	1.0 km double
Anderson Road	From Norlean Bridge, westerly to Carlton Road junction	1.0 km double
Sunnyside Road	From Crystal Street junction, easterly to Sunnyside Camp	250 m double
Herbacz Road	From Gould Road junction, southerly	250 m double

Recommendation approved.

JMcMillin

ITEMS ON HOLD:

- Municipal Roads Snow Clearing Policy.

NEXT MEETING

Monday, May 5, 2008

Motion required adjourning to Closed Meeting Session

Moved by W. Cuthbert, Seconded by R. McMillan, and Carried:-

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session at 5:15 p.m. to discuss items pertaining to the following: -

- **Personal matter about an Identifiable Individual**
 - **Disposition of Land Matter**

At 6:20 p.m. Committee reconvened to the Open Meeting with the following report:

Personal matter about an Identifiable Individual

- **Appointments to Performing Arts & Conference Centre Committee**

RECOMMENDATION:

THAT Council hereby appoints Carolyn Hudson and Sarah-Lynn Klassen to the Performing Arts and Conference Centre Committee to replace Ruth Bergman and Jeff Rasmussen, with a term to expire November 30, 2010.

Recommendation Approved.

JMcMillin

Motion to adjourn:

Moved by W. Cuthbert, Seconded by A. Poirier, & Carried:-

THAT this meeting now stands adjourned at 6:25 p.m.

